



**Board Meeting Minutes
20 May 2025
Via ZOOM**

In Attendance:

Ross Foden
Mike Waberski
Loreen Ruault (Regrets)
Mark Chapman

Lindsay Brennan
Theresa Makelki
Sheryl Bolton
Maura McCarthy (Regrets)

The meeting was brought to order at 4:00 pm.

Adoption of the Agenda

MOTION: to approve the Agenda as distributed. M/S/C

Minutes of the last meeting

Minutes for the prior meeting will be presented at the next meeting for approval as this meeting was held for the purpose of addressing a specific project only.

Director's Reports:

All Director's Reports, save the issue at hand, will be dealt with at the next scheduled Board meeting.

Post Office Shelter – Mike

MOTION – That the SSPOA Board approve the budget for the reconfiguration of the Silver Star Mail Boxes.

The mail boxes require reconfiguration for primarily two reasons i) the number of boxes has outgrown the shelter ii) the impending addressing of the boxes to accommodate the move to the Silver Star community getting it's own post codes. There was \$4,000 budgeted for this project but the total cost will be in the region of \$12,000. Full requirements for the slab and the base have only become apparent as Canada Post has engaged with the SSPOA.

The contractor has worked both for the SSPOA and for a member of the Board in an unrelated strata. The costs have been reviewed by an independent contractor and have been found to be at the lower end of cost expectations given time and materials.

Given the comprehensive scope of works and the associated costs being at or most likely below what could have been achieved by going out to tender, the Board unanimously approved the expenditure.

Time is also a consideration given the plan dates for implementing post codes, the contractor can work to those timelines which reduces the prospects of cost and time overruns to the project.

The Directors thanked Mike Waberski for his diligence in presenting the facts to the Board and for the work it has taken to organize contractors and liaise with Canada Post.

Next Meeting – will be determined as business dictates.

Adjournment – 4:20 pm