



**Board Meeting Minutes
January 6, 2022
Via ZOOM**

In Attendance:

Mike Waberski - President
Ross Foden
Loreen Ruault - Secretary
Lindsay Brennan
Jake Buziak

Eric Dickie
Mark Chapman
Sheryl Bolton – Treasurer
Maura McCarthy

The meeting was called to order at 4:00 p.m.

Adoption of the Agenda

The Agenda was adopted with several late additions.

MOTION: to approve the Agenda as amended. M/S/C

Minutes of the last meeting

The minutes from the previous meeting dated December 20, 2021 were submitted via e-mail to the Board and considered for approval.

MOTION: to accept the minutes as distributed. M/S/C

The minutes from the previous AGM dated December 28, 2021 were submitted in DRAFT form, prior to being posted on the website. These minutes will be formally approved by the membership at the next AGM in December 2022.

MOTION: to accept the DRAFT minutes as distributed, to be posted on the website. M/S/C

Director's Positions:

MOTION: that the executive positions be filled by the following Board Members. M/S/C

Executive Positions – President – Mike Waberski
Vice President – Ross Foden
Secretary – Loreen Ruault
Treasurer – Sheryl Bolton
Director – Eric Dickie
Director – Maura McCarthy
Director – Lindsay Brennan
Director – Mark Chapman
Director – Jake Buziak

MOTION: that the Committees be formed with the Board members heading them as follows. M/S/C

Committees – Member Engagement – Loreen and Lindsay
RDNO Liaison – Mike, Ross, Maura, Eric
Safe Communities – Maura
Utility Services – Ross, Eric, Jake, Mark, Mike
Bear Smart Initiative – Lindsay

Director's Reports:

Financial – Sheryl Bolton

The most recent Financial Statements were submitted via e-mail for consideration and discussion.

MOTION: to approve the Financial Statements for the period ending December 2021 . M/S/C

There was discussion regarding the desire to pay invoices via e-transfer, rather than the outmoded cheque. Sheryl will explore what the bank will need in order to facilitate this.

MOTION: to authorize Sheryl to pay bills via e-transfe , provided there is e-mail support from another signatory. M/S/C

There was discussion about invoicing the individual strata corporations for their annual membership fees. There has been a shift in strata management companies, and Sheryl will work with Eric to discover where to send the invoices.

Member Engagement – Loreen Ruault

Committee update – Lindsay will join Loreen on the committee going forward, and contribute to the communications and member engagement efforts. Another community member will be engaged as well, in hopes of growing our membership .

Newsletter – it is anticipated that another newsletter will be sent out very shortly, following this Board Meeting. Various topics to be included were discussed.

AGM Attendance – It was reported that under the new Zoom format and registration, there were 80 homeowners signed up, and 64 people actually signed in to the meeting.

Utility Services Committee– Ross, Mike

The Strategy for 2022 on Silverhawk was reviewed. The Government Rate Study will be proceeding without the participation of Silverhawk

RDNO Liaison – The Board discussed the announcement by Amanda Shatzko at the AGM that the RDNO was engaged in purchase negotiations with Silverhawk

Safe Communities – Maura, Mike

BlockWatch – Maura reported that she was very happy to get a volunteer for co-captain from The Ridge, but that co-captain at Creekside had moved and a new one will need to be found. Lindsay has some ideas about possible candidates, and it was suggested that we ask for volunteer in our next newsletter. Maura also expressed frustration with the RDNO in taking the candidates through the approval process, and will work with the RDNO Liaison Committee to move this forward.

FireSmart – Maura will communicate with Norm Crerar regarding a meeting with that Committee and the community at large. We have pledged to send information our next newsletter.

Wildfire Mitigation – a committee has been struck, with Brad Baker to represent SSMR and Norm Crerar and Michelle Woodman to also sit representing FireSmart and the SSFD will be represented by Russ Mills and Martin Howells. The committee will work under the auspices of the SSPOA, and report on their initiatives. Mike and Ross will co-chair this committee and the RDNO has been asked to participate

Matters Arising

Website Upgrades – Mike

Our new tech support, Candace Bourque has proven invaluable – great to work with, responsive, reasonably priced support. She has identified that our platform is very old and doesn't really function well, with the inability to solve problems or make changes easily, as well as being very labour intensive as the membership data base is archaic. After looking at various solutions, it seems that sticking with WordPress, while not being ideal can be made to work for us in an upgraded form.

MOTION: to authorize an expenditure of up to \$1000 to improve the website. M/S/C

Confidentiality Agreements – Mike

All Board members have signed the appropriate Confidentiality Agreement, and it will be the responsibility of the Committee Heads to ensure the same is done for those on their committees for whom it is appropriate.

Invasive Species Alert - Loreen

A homeowner has become concerned about the lack of support from the RDNO regarding the invasive species that are becoming too common up at Silver Star. Loreen will explore further with the homeowner and report back at the next meeting.

Annual report for Society - Sheryl

Sheryl will update the contact information for all the Directors, then complete and send the Annual Report to the governing body.

Next Meeting – the next meeting will be held as business dictates. Board members will be advised of the date, time, and place.

Termination – the meeting was terminated at 5:02 pm